

Enclosure A – Personnel

Employment - Board approved the employment of the following individuals:

Name	Location	Position	Effective Date
Christina Turberville	Central Office	Accounts Payable Officer	February 12, 2024
Brandon Balentine	Colbert Heights High School	Secondary Interventionist	January 29, 2024

Resignation of Position - Board approved resignation of the following individuals:

Name	Location	Position	Effective Date
Sarah Sparks	County-Wide	Bus Driver	January 4, 2024
Ashley Owens	Cherokee High School	Edmentum Facilitator	November 27, 2023

Catastrophic Leave - Board approved catastrophic leave for the following individual:

Name	Location	Position	Effective Date
Makinna Sartin	Hatton Elementary School	Elementary Teacher	December 1, 2023

Contracted Position- Board approved the following individual:

Name	Location	Position	Effective Dates
Kathy Howard	Central Office	Payroll	February 1, 2024 - June 1, 2024

Enclosure B – Monthly Financial Report and Expenditures

The monthly financial report and expenditures for November 2023 will be presented at the February 2023 Board Meeting.

Enclosure C – Field Trip Request

Board approved the following overnight/out of state trips:

Colbert Heights High School

Date: February 28, 2023- March 1, 2024

- To: Montgomery, AL
- Person(s) in Charge: Katie Hester
- Group/Class: HOSA State Competitors
- Method of Travel: Private Vehicles
- Purpose: To allow the 2nd round qualifiers to compete at HOSA State

Colbert Heights High School

Date: May 17, 2024- May 19, 2024

- To: Pigeon Forge/Gatlinburg, TN
- Person(s) in Charge: Jill Kirk
- Group/Class: CHHS Concert Band
- Method of Travel: Commercial Bus
- Purpose: To perform in The Island at Pigeon Forge Parade

Cherokee High School

Date: February 28, 2024

- To: Chattanooga, TN
- Person(s) in Charge: Daryl Behel
- Group/Class: FFA students 7th through 12th grade
- Method of Travel: Commercial Bus
- Purpose: To visit Ruby Falls and Lookout Mountain for FFA/Agricultural

Enclosure D- Declaration of Surplus

Board approved the following item to be declared surplus:

- 3769 Tilt Skillet- Leighton Elementary School- this item will be disposed of, not sold.