

Enclosure A-Personnel

Employment - Board approved the employment of the following individuals:

Name	Location	Position	Effective Date
Erica Jacques	Central Office	Central Office Receptionist/Benefits Specialist	January 4, 2024
Angela Puckett	Central Office	Payroll/Benefits Manager	January 4, 2024
Kristy Inman	Colbert Heights Elementary School	Bookkeeper/Secretary	January 4, 2024
Elizabeth Lovelace	Cherokee Elementary School	Third Grade Teacher	January 4, 2024
Kelsey Gilmer	Cherokee Elementary School	Sixth Grade Teacher	January 12, 2024
Kailee Colburn	System-wide	Speech/Language Therapist	January 9, 2024

Catastrophic Leave - Board approved catastrophic leave for the following employee:

Name	Location	Position	Effective Date
Ashby King	Hatton Elementary School	Elementary Teacher	February 1, 2024

Resignation of Position - Board approved the resignation of the following individuals:

Name	Location	Position	Effective Date
Ashley Olson	Leighton Elementary School	Para-Professional CAPS Program	December 30, 2023
Stacey Taylor	Cherokee Elementary School	Third Grade Teacher	January 2, 2024

After School Literacy Teachers- Board approved to pay the following individual \$35/hour paid for by ESSER III funds.

Name	Location
Chloe Stooksberry	Hatton Elementary School
April Willis	Hatton Elementary School

21st CCLC After School Program- Board approved the 21st CCLC Salaries for the After-School Program 2023 at Colbert Heights Elementary, Hatton Elementary, Leighton Elementary and Cherokee Elementary effective December 1, 2023;
 Site Lead - \$35.00; Certified Teacher - \$30.00; Non-Certified Teacher - \$25.00; Teacher Aide (age 18 and up) - \$18.00

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Duration of Employment</u>	
Stacy Berryman	LES	Site Lead	5 days a week	
Chastity Cunningham	CHES	Teacher Aide	2/3 days a week	Rotating
Bridgett Phillips	CHES	Teacher Aide	2/3 days a week	Rotating
Kacey Hallmark	LES	Certified Teacher	2/3 days a week	
Mallory Robinson	LES	Non-Certified Teacher	1 day a week	
Amy Poovey	LES	Certified Teacher	2/3 days a week	
Nyesha Ricks	LES	Teacher Aide	1 day a week	Rotating
Heather Sheaks	LES	Teacher Aide	1 day a week	Rotating
Amanda Winborn	LES	Teacher Aide	1 day a week	Rotating
Christy Henson	LES	Teacher Aide	1 day a week	Rotating
Zoe Henson	LES	Non-Certified Teacher	2 days a week	Art
Cassidy Counce	LES	Certified Teacher	2/3 days a week	

Enclosure C – Monthly Financial Report and Expenditures

Board approved the Reconciled Monthly Financial Report for the month October 2023 as presented (and attached). Payroll: \$1,915,916.89 (does not include board paid amount). Bills and Accounts: \$1,292,038.85. All bank statements have been reconciled back to the general ledger. These reconciliations are part of the Monthly Financial Statements for the month ending October 31, 2023.

Enclosure D – Field Trip Request

Board approved the following overnight/out of state trip:

Cherokee Elementary School

Date: April 25, 2024

- To: The Chattanooga Aquarium; Chattanooga, TN
- Person(s) in Charge: Lorie Cornelius, Janna Edgin, Shaler Grigsby, Amanda Johnson, Anita Johnson
- Group/Class: 4th through 6th grade classes
- Method of Travel: Commercial Bus
- Purpose: To observe the exhibits on the ecosystems, learn more about animals, experience hands on activities with animals

Enclosure E- Declaration of Surplus

Board approved the following items to be declared surplus:

- 1995 F250; VIN- 1FTHF25H9SNA81792
- 1977 Ford Tractor

Enclosure F - New Program & Purchases

Board approved the following:

- A biliteracy program called "Seal of Biliteracy" which was signed into law in 2022. Colbert County Schools now has a student who is eligible for this. Mrs. Ashley Harris believes that this can be of great value to the student and a positive step in the future for all our ESL students.
- Kubota Utility Tractor Purchase- This is being purchased from vehicle sales monies. The quote falls under the bid number and is a Sourcewell Purchase.
- Cherokee Baseball Fields Lease- Extended Agreement
- Tilt Skillet purchase and installation for Leighton Elementary School- paid from CNP funds

Enclosure G - 2024-2025 School Year Calendar

Board approved the 2024-2025 School Year Calendar. (will be sent out separately)